OPERATIONS MEMO

Update from the California Student Aid Commission

June 14, 2023   **GOM 2023-19**

TO: High School Counselors

FROM: Tae Kang   *Tae Kang*
              Deputy Director, Program Administration & Services Division

SUBJECT: **2023-24 High School Graduation Verification**

This Operations Memo from the California Student Aid Commission (Commission) reminds district and high school administrators of the requirement to verify the graduation date for students who are awarded a Cal Grant as soon as possible upon graduation but no later than August 31, 2023, as stated in California Education Code 69432.92 (b).

- A student's Cal Grant Entitlement award is placed on hold until the high school graduation requirement is satisfied.

- Verification of high school graduation can be done electronically via [WebGrants](#) beginning the 1st day of the month in which a student will graduate.

- Under Cal Grant, select GPA then select High School Graduate Verification. Three options are available:

  o **Graduated**: The student meets high school graduation requirements.

  o **Not Graduated**: The student is not expected to meet graduation requirements by December 31, 2023.

  o **Pending**: Graduation cannot be determined because the student transferred to another school/district **OR** the student will be working toward meeting graduation requirements through enrollment in summer school or adult school and is reasonably expected to complete graduation requirements by December 31, 2023.

- Students whose verification reflects as **Pending** will need to complete the G8 form via [WebGrants for Students (WG4S)](#). If a student is unable to log in to WG4S, they can contact Student Support to obtain the High School Graduation Certification form (G-8) at studentsupport@csac.ca.gov or at 1-888-224-7268.

Need to contact us?

➢ School Support phone number: (888) 294-0153
➢ E-mail: schoolsupport@csac.ca.gov

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